



# FAIRFAX ACADEMY

## September Newsletter - 2022

### **PLAN AHEAD:**

Please see the monthly calendar for activities. All activities are subject to change.

September 5 <sup>th</sup> - September 6 <sup>th</sup> -	Labor Day, <b>SCHOOL CLOSED</b> First Day of School
October 10 <sup>th</sup> - October 14 <sup>th</sup> - October 27 <sup>th</sup> -	Columbus Day, <b>SCHOOL CLOSED</b> School Pictures, Information to Follow Fall Festival & Halloween Parties (Details to follow)
November 11 <sup>th</sup> - November 24 <sup>th</sup> & 25 <sup>th</sup> -	Veteran's Day, <b>SCHOOL CLOSED</b> Happy Thanksgiving, <b>SCHOOL CLOSED</b>
December 13 <sup>th</sup> - December 14 <sup>th</sup> - December 15 <sup>th</sup> - December 26 <sup>th</sup> -	Holiday Open House (Details to follow) Holiday Open House (Details to follow) Holiday Open House (Details to follow) Happy Holidays, <b>SCHOOL CLOSED</b>
January 2 <sup>nd</sup> -	Happy Holidays, <b>SCHOOL CLOSED</b>

### **WEBSITE:**

Please visit our website at [www.thefairfaxacademy.com](http://www.thefairfaxacademy.com)

You will find monthly newsletters, menus, calendars, and other downloadable information.

**Additionally, all back to school information and packets may be found on the website.**

### **UPDATED FORMS & TELEPHONE NUMBERS:**

Each year a new current data form is required. Please complete this form and return it to us by September 6, 2022. Also, all families are required to submit current immunization records and a list of allergies for your child's file. In addition, please make sure that the office has current numbers throughout the school year for guardians or parents even if it is only one day.

### **HANGING FOLDER & SIGN-OUT SHEETS:**

It is important that whoever picks up your child has to sign-out and check your child's folder each night. Each child in the school has their personal hanging folder located in the waiting room.

### **BLANKET AND SHEET/ CLOTHING AND PERSONAL ITEMS:**

It is mandatory that all children ages (2-Pre-K) have a blanket and sheet with them for naptime. Every Friday their blanket and sheet will be sent home to be laundered. Please return them to school on Monday to stay for the week. All children need extra change of clothing in their cubbies. Please make sure all clothing and other items that belong to your child are labeled with their name.

Children are to use the Fairfax Academy blue bag or simply a plastic grocery bag because of space restrictions in the classrooms. Backpacks and large bags are not permitted for preschoolers.

Children are **not** to wear snowsuits, snow boots or rainboots. They do not go outside when it is snowing or when the temperature is below 32 degrees (we do take in account wind chill). Please remember that for safety reasons children are **not** permitted to wear sandals of any kind to school.

### **INCLEMENT WEATHER & SCHOOL CLOSING:**

**Just a reminder if the Federal Government should happen to have a (1) or (2) hour late opening than the school which normally opens at 6:30am will open late. The same policy goes for if the Federal Government should close early, we as a school will close early.**

We do not close for snow days UNLESS the Federal Government closes (this does not mean Liberal or Unscheduled leave). To alleviate some unnecessary phone calls to the school, please remember: (A) We do not follow any county school closings, (B) Liberal/Unscheduled Leaves means, Federal Government is still open but Federal employees can decide whether or not to report to work and (C) Check Federal Government website, [www.opm.gov](http://www.opm.gov). We follow United States Federal Government; please listen to your local television, radio WTOP 103.5 FM stations.

### **ILLNESS NOTIFICATION:**

If your child or an immediate family member has a communicable disease you are required to alert the main office. When your child is out of school with a contagious/ communicable (i.e. COVID, FLU, chicken pox, strep throat, pink eye, etc.) illness or injury we require a doctors note saying that your child is not contagious and can return back to school. **Please consult your handbook for more information.**

### **SHOW AND TELL:**

Show and Tell is **Monday only** (if Monday is a holiday, Show and Tell will be Tuesday). Please remember to put your child/children's name on everything they bring to school. Toys may only be brought for Show and Tell on Monday; however, books and music may be brought on any day.

### **SCHOOL PICTURES:**

On Friday, October 1<sup>st</sup>, Forever Studio will be here to take school pictures. Individual and class pictures will be taken for all children. The proofs and order forms will then be placed in your hanging file in the waiting room. If you wish to order you may at that time. Further information will be sent out as the date approaches.

### **OPEN DOOR POLICIES:**

**Attention Parents:** While Fairfax Academy enjoys an “open door policy” we must insist that parents DO NOT engage in impromptu conferences with the classroom teachers. Your acknowledgement of the student/parent handbook is your agreement to abide with this policy (Rules and Regulation #32). When a teacher engages in a conference it results in a direct violation of Part V Section 22 VAC 15-30-430 Supervision of Children. It states, “when staff are supervising children, they shall always ensure their care, protection and guidance”. If you need to speak to your child’s teacher, please see someone in the office so that they may relieve the teacher of classroom duties.

### **CONTACTING THE SCHOOL:**

Our business number is (703)-671-5555. We can also be reached on our FAX number (703)-671-5558 or at our website [www.thefairfaxacademy.com](http://www.thefairfaxacademy.com).

Mrs. Katherine Webster, CEO

Mr. Brandon Dukstein, Center Director – [bdukstein@thefairfaxacademy.com](mailto:bdukstein@thefairfaxacademy.com)

Mrs. Ana Espinoza, Assistant Director – [aespinoza@thefairfaxacademy.com](mailto:aespinoza@thefairfaxacademy.com)

Mrs. Bronwyn Demers, Admissions Coordinator – [bdemers@thefairfaxacademy.com](mailto:bdemers@thefairfaxacademy.com)

Mrs. Anna Crutchfield, Administration – [acrutchfield@thefairfaxacademy.com](mailto:acrutchfield@thefairfaxacademy.com)



We would like to wish everyone who has a **SEPTEMBER** birthday  
**HAPPY BIRTHDAY.**

*Happy Birthday to September Staff:*

Anna Crutchfield      9 – 21